

**MINUTES OF MEETING
MINNEWAUKAN CITY COUNCIL
September 12, 2006**

A regular meeting of the Minnewaukan City Council was held on September 12, 2006 at 5:30 p.m. at the Minnewaukan Senior Citizens Community Center. Present were Mayor Yri and council members Claudette Carlson, Rita Staloch and Steve Huffman. Also present were city auditor Laura Weed, city maintenance man Verdeen Backstrom, librarian Cathy Burkhardsmeyer, Cathy Nord, and Mark Zillmer.

Minutes

Staloch moved that the minutes of the August 15th meeting be approved. Second by Huffman. Motion carried unanimously.

Fireworks

A motion was made by Carlson to hold a first reading amending the ordinance for Chapter 4, Fire Protection and Prevention. Second by Staloch. Motion carried unanimously. This change is in reference to fireworks.

RV Ordinance

A motion was made by Huffman to hold a first reading of Chapter 20, Recreational Vehicle Parks and Sites. Second by Carlson. Motion carried unanimously.

Mobile Home Ordinance

A motion was made by Staloch to hold a first reading of Chapter 19, Mobile Home Ordinance. Second by Huffman. Motion carried unanimously.

Sales Tax Ordinance

A motion was made by Staloch to hold a first reading of Chapter 18, City Sales, Gross Receipts and Use Tax. Second by Carlson. Motion carried unanimously.

Street Lights

A motion was made by Carlson to approve the placement of four street lights that will be located on West Main Street. This motion is with the contingency that Ottertail approve the placement of a pole by the substation. Second by Huffman. Motion carried unanimously.

Water Bills

A motion was made by Huffman to charge a 10.00 per month late fee for any account that is not paid by the 15th of each month. The payment will have to be in the city office by the 15th of each month or it will be considered late. Second by Staloch. Motion carried unanimously. Effective date of this change will be October 1, 2006.

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Customer Complaint

A formal complaint was filed with the city council. The complaint addressed the issue of bulk water that was being sold to Mayo Construction. Mayo was monitoring their water usage and will be making a payment to the city.

Sewer

The man holes and sewer system were discussed regarding the NE corner of town. Backstrom did not feel that anything would need to be done on this. Backstrom thought that the man hole was sealed. Carlson stated that KLJ will be looking into this issue to see what work was previously completed. They will also make a recommendation if more work will need to be done. Staloch stated that she felt the city needs to have a plan in place in case of an emergency. She thought there might be grant money available for a study of this nature through North Central Planning.

Street Repair

The council discussed Main Street West. The NDDOT recommended that a one and one half inch overlay be applied.

A motion was made by Staloch to approve the street contract with Lake Region Asphalt in the amount of \$38,456.59. Carlson felt that the school would be willing to help with E Avenue. Second by Huffman. Motion carried unanimously.

Water Plant

V. and T. Backstrom will be leaving for vacation in October. Roger Huffman and Steve Huffman will be trained to run the water plant in their absence.

Budget

The 2007 budget was reviewed. All items were approved with the exception of employee raises. Payroll information will be sent to all council members. This item was tabled until the special meeting.

Seasonal Water Users

Huffman reviewed other policies regarding water sewer and garbage charges for seasonal users. Because the city's garbage contract is based on volume, the proposal was to have all seasonal users pay 12.00 per month for garbage and 13.00 per month for water when the accounts are shut-off. This item was tabled until a later meeting.

Bills

A motion was made by Carlson to pay all bills. Seconded by Huffman. Motion carried unanimously.

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FSA/Bank Building

Ameripride	58.95
Huffman, S.	699.50
Otter Tail Power	808.61

Garbage

Waste Management	3018.75
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General

Farmers Press	81.46
Frith & Steffan	50.00
ND Secretary of State	10.00
NDTC	95.90
Odden's	5.65
One Call Concepts	22.32
Otter Tail	174.40
Quill Office Products	110.39
Staloch, R.	124.88
Payroll	1191.01

Library Fund

Postmaster	26.00
Payroll	718.31

Street

C & A Mowing	105.00
Odden's	168.45
Otter Tail	553.74
Service Tire	15.95
The Glass Shop	110.30

Water

Fargo Water Equipment	64.57
Farmers Union Oil	38.75
Hawkins Chemical	3622.84
NDDOH	16.00
NDTC	81.62
Northern Plains Elect.	334.75
Odden's	23.53
Otter Tail	139.34
TSC	18.93

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Payroll 2281.50

There being no further business, the meeting adjourned.

Curtis A. Yri
Mayor

Laura J. Weed
Auditor