

**MINUTES OF MEETING**  
**MINNEWAUKAN CITY COUNCIL**  
**November 14, 2006**

A regular meeting of the Minnewaukan City Council was held on November 14, 2006 at 5:30 p.m. at the Minnewaukan Senior Citizens Community Center. Present were Mayor Yri and council members Mark Motis, Claudette Carlson, Rita Staloch and Steve Huffman. Also present were city auditor Laura Weed, city maintenance man Verdeen Backstrom, librarian Cathy Burkhardsmeyer, Lisa Wold, Mark Zillmer, Jim Ripplinger and David Garske.

**Minutes**

Motis moved that the minutes of the October 10th meeting be approved as corrected. Second by Carlson. Motion carried unanimously.

**Complaint**

A formal complaint was filed by Aaron McQuoid regarding garbage charges and late fees. A motion was made by Staloch and seconded by Motis to reduce his garbage rate to 15.00 on the Kerlin day care building. The late fees will be left on the account. Huffman-abstain, Carlson-yes, Staloch-yes, Motis-yes. Motion carried.

The garbage rates for residences and businesses will be reviewed at the December meeting.

**Animal Control**

The council asked that Ripplinger attend the meeting to clarify licensing procedures within the city. Ripplinger stated that about 60-70 animals are licensed in the city. A licensing notice will be sent in the water bills and an ad will be put into the paper reminding people to license their pet. Fines for unlicensed pets will be assessed.

**Computer Fan**

A motion was made by Staloch to have the computer cleaned or repaired. Carlson seconded. Motion carried unanimously.

**Audit**

A motion was made by Staloch to approve a contract in the amount of \$3,200 for the 2005 and 2006 audit with Ken Bulie. Second by Motis. Motion carried unanimously.

**ND State Tax Commissioner**

A motion was made by Motis to approve a contract with the ND State Tax Commissioner to collect city sales tax. This contract is in effect through July 1, 2007. Seconded by Huffman. Motion carried unanimously.

**Customer Deposits**

Customer deposits were discussed.

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**Lot Sales**

A motion was made by Staloch to ask that Mike Steffan send a letter to Gary Jordan regarding lots 17-22 of Block 59. The council will refund the \$50.00 that he put down on this property and apply it to a past due water sewer and garbage bill. Seconded by Motis. Motion carried unanimously.

**Benson County Housing**

A motion was made by Motis to deed a one foot section in Lot 23 of Block 54 to Benson County Housing. Second by Huffman. Motion carried unanimously.

A motion was made by Carlson for the city to pay the recording fee on this property transfer. Second by Motis. Motion carried unanimously.

**Street Contract**

The final payment will be made to Lake Region Asphalt after a final inspection is done.

**Homeland Security Grants**

A motion was made by Carlson to accept three Homeland Security Grants in the amount of \$3,149 (radio), \$1,820 (radio) and \$2,875 (fencing). These grants are 100% funded. Second by Huffman. Motion carried unanimously.

**RV'S**

Letters will be sent to all owners of RV sites asking them to have a petition signed in a two block radius of their property.

**Truck Purchase**

A motion was made by Carlson to transfer \$1750 from the general fund to the water fund and \$1750 from the general fund to the street fund to cover the cost of the new pickup. Second by Motis. Motion carried unanimously.

**Bulk Water**

A motion was made by Huffman to charge Mayo Construction 8.00 per thousand for their bulk water. Second by Carlson. Motion carried unanimously.

**Water Plant**

A motion was made by Huffman to give 6 months free water, sewer and garbage service to Roger Huffman in exchange for his time running the water plant in Backstrom's absence. Second by Motis. Motion carried unanimously.

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**Overtime**

The council reiterated the fact that no overtime is allowed when an employee takes personal, sick or vacation leave.

**Water Rates**

The water commission met and discussed water income and expenses. They have proposed an increase in the user fees by 3.00 per month on every account. The total fee per month would be 8.00. The commission is interested in the possibility of bulk water sales to farmers. They are also questioning the loss of over 2 million gallons of treated water in a 12 month period. Backstrom will contact ND Rural Water to see if they can make an assessment as to why the city is losing such a large quantity of water.

Other topics discussed were street work behind the school, Land Use Ordinance, interest rates, old highway 281, Terlecki's sidewalk repair, rent on elevator property, chemical bids and barking dogs.

No bids were received on the city pick-up.

**Bills**

A motion was made by Motis to pay all bills. Seconded by Huffman. Motion carried unanimously.

**FSA/Bank Building**

Ameripride	58.95
Clifton, P.	480.00
Home Shop	11.50
Huffman, S.	1040.46
Odden's	27.65
Otter Tail Power	585.91

**Garbage**

Waste Management	3018.75
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**General**

Benson County Recorder	26.00
Devils Lake Journal	27.00
Every, L.	425.00
Farmers Press	192.76
Frith & Steffan	50.00
Maddock Tech Center	75.00

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NDLC	60.00
NDTC	191.98
Odden's	7.90
One Call	19.84
Otter Tail	141.14
USPO	156.00
Weed, L.	63.39
Payroll	1236.72

**Library Fund**

Payroll	649.64
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**Street**

Goulding's	116.83
Lake Region Asphalt	24374.65
Lannie Simonson Building	600.00
Odden's	29.29
Otter Tail	560.18
Zimmerman Contracting	3785.76

**Water**

Alltel	55.87
Fargo Water Equipment	5.37
Farmers Press	22.00
Farmers Union Oil	653.13
Hawkins Water Treatment	3073.90
NDDOH	16.00
NDTC	163.57
Northern Plains Elect.	315.68
Otter Tail	142.54
TSC	33.24
USPO	78.00
Payroll	2123.85

There being no further business, the meeting adjourned.

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Curtis A. Yri  
Mayor

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Laura J. Weed  
Auditor