

**MINUTES OF MEETING  
MINNEWAUKAN CITY COUNCIL  
July 17, 2007**

A regular meeting of the Minnewaukan City Council was held on July 17, 2007 at 5:30 p.m. at the Minnewaukan Senior Center. Present were Mayor Curt Yri and Council members Mark Motis, Rita Staloch, Steve Huffman and Claudette Carlson. Also present were city auditor Laura Weed, city maintenance man Verdeen Backstrom, librarian Cathy Burkhardsmeyer, animal control officer Jim Ripplinger, building inspector Myron Jury, Steve Rohrer, Cathy and Allan Nord, Trish McQuoid, Mark Zillmer, and Gary Winters.

**Minutes**

A motion was made by Huffman and seconded by Staloch to approve the minutes of the June 12<sup>th</sup> meeting. Motion carried unanimously.

**Animal Control**

A motion was made by Staloch to put a notice in the water billing regarding the Animal Control Ordinance regulations for licensing city animals. Second by Carlson. Motion carried unanimously.

**Sunday Permit**

A motion was made by Motis and seconded by Carlson to approve a Sunday permit for McQuoid Grocery. Motis-yes, Huffman-abstain, Carlson-yes, Staloch-yes. Motion carried.

**Logo**

A motion was made by Motis and seconded by Staloch to approve the Quasquicentennial Logo designed by Aaron Tollefson. Motion carried unanimously.

**Building Code Ordinance**

A motion was made by Motis to hold a second reading regarding the Building Permit Ordinance. Second by Staloch. Motion carried unanimously.

***Ordinance - Building Permits***

***Sections 15.0107 and 16.0210***

***AN ORDINANCE, WHICH UPON ADOPTION, SHALL BE CODIFIED AS SECTIONS 15.0107 AND 16.0210 OF THE MINNEWAUKAN MUNICIPAL CODE, AS APPROVED BELOW:***

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*BE IT ORDAINED by the City Council of the City of Minnewaukan, North Dakota, pursuant to the Home Rule Charter of the City of Minnewaukan, as follows:*

**15.0107 Violation-Penalty.** *Any person required to obtain a permit under this section, but fail to do so, shall be guilty of a misdemeanor, and upon conviction shall be fined in the amount not exceeding \$500.00 for each violation. Each day in which any such violation continues shall be deemed a separate offense. If a person fails to pay this amount, the auditor shall certify the amount to the County, and said amount will be assessed against the real property on which the construction occurred.*

**16.0210 Violation-Penalty.** *Any person required to obtain a permit under this section, but fail to do so, shall be guilty of a misdemeanor, and upon conviction shall be fined in the amount not exceeding \$500.00 for each violation. Each day in which any such violation continues shall be deemed a separate offense. If a person fails to pay this amount, the auditor shall certify the amount to the County, and said amount will be assessed against the real property on which the construction occurred.*

**Building Permit Ordinance**

A first reading was held for the Building Permit Ordinance in regards to fees. Permit fees will be set by Resolution of the council.

**Building Permit**

A motion was made by Staloch to include a clause in the building permit application to state that a certified elevation certificate **may** be required at the discretion of the council. Second by Motis. Motion carried unanimously.

A motion was made by Huffman to send Gary Brown a letter asking him to certify that the building that he built is not on city property or if it is, to move the building. Second by Motis. Motion carried unanimously.

**Community Club**

A motion was made by Staloch to allow the Community Club to move their sign from old highway 281 to Main Street. Second by Huffman. Motion carried unanimously.

**Library**

Approval was given to the library board in the appointment of Lori Cline and Jeniva Djoseland to the Library Board.

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**Propane Contracts**

A motion was made by Staloch to accept a bid from Farmers Union Oil Company of Cando for propane in the amount of \$1.389 per gallon. Second by Motis. Motion carried unanimously.

**Trees**

A motion was made by Motis to remove dead or diseased trees within 45 days. Second by Carlson. Motion carried unanimously.

**Benson County Multi Hazard Mitigation Plan**

A motion was made by Motis to approve a resolution for the Benson County Multi Hazard Mitigation. Second by Carlson. Motion carried unanimously.

**ND Dept of Health**

A motion was made by Motis to approve a yearly contract with ND Department of Health for testing purposes. Second by Huffman. Motion carried unanimously.

**Bank Building**

A motion was made by Staloch to renew the existing janitorial contract for the term of one year. Second by Motis. Motis-yes, Carlson-yes, Staloch-yes. Motion carried.

**Snowblower Lease**

A motion was made by Staloch to approve the snowblower lease for the term of one year. Second by Carlson. Motis-yes, Carlson-yes, Staloch-yes. Motion carried.

**RV's**

A motion was made by Staloch to have Backstrom take pictures of all existing RV's that have been grandfathered in. Second Huffman. Motion carried unanimously.

**ATV Ordinance**

A motion was made by Staloch and seconded by Motis to table this agenda item. Motion carried unanimously.

**Budget**

A budget Committee was established for the 2008 budget year. The committee will consist of Yri, Staloch and Weed.

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**Employee Hours**

A motion was made by Huffman to limit Troy's hours to 40 per month. Motion died for lack of a second.

A motion was made by Motis to terminate any employee or council member who walks out of a meeting. Staloch seconded. Motis-Yes, Huffman-No, Carlson-No, Staloch-Yes. Yri-No, Motion did not carry.

**Bills**

A motion was made by Carlson to pay all bills. Second by Motis. Motion carried unanimously.

**FSA/Bank Building**

Ameripride	61.69
Huffman, S.	699.50
McQuoid Grocery	20.70
Otter Tail Power	654.17
Service Master	490.00
State Fire And Tornado	397.92

**Garbage**

Waste Management	3018.75
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**General**

Benson County	600.00
Farmers Press	93.94
McQuoid Grocery	7.90
NDTC	99.52
ND League of Cities	357.00
One Call	8.68
Otter Tail	257.12
Quill	352.98
State Fire And Tornado	175.70
Traynor Law Firm	833.27
Xtreme Signs	74.00
Payroll	1220.23

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**Library Fund**

Creative Impressions	163.00
State Fire and Tornado	117.72
Payroll	686.05

**Street**

Hoiium Tree Service	915.00
Home of Economy	4.99
McQuoid Grocery	193.40
Napa	38.60
Otter Tail	579.99
State Fire And Tornado	56.44

**Water**

Alltel	112.31
Backstrom, V.	8.95
Darrell's Electric	2483.65
Farmers Union Oil	40.00
Hawkins Chemical	2783.75
McQuoid Grocery	11.23
ND Dept of Health	26.00
NDTC	82.33
Northern Plains Elect.	314.31
Otter Tail	256.68
State Fire And Tornado	594.16
Payroll	2371.81

There being no further business, the meeting adjourned.

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Curtis A. Yri  
Mayor

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Laura J. Weed  
City Auditor