

**MINUTES OF MEETING
MINNEWAUKAN CITY COUNCIL
April 13, 2005**

A regular meeting of the Minnewaukan City Council was held April 13, 2005 at 10:00 A.M. at the Minnewaukan Library. The regularly scheduled meeting on April 12, 2005, did not take place because the council did not have a quorum. Present were Richard Peterson, Curt Yri, and Mark Motis. Also present were city maintenance man Verdeen Backstrom, city auditor Laura Weed, librarian Cathy Burkhardsmeyer, Troy Backstrom and Claudette Carlson.

Minutes

Peterson moved that the minutes of the March 8th 2005 meeting be approved. Motis seconded. Motion passed unanimously.

City Council Vacancy

A motion was made by Motis to accept the letter of resignation from Brad Armentrout. Seconded by Peterson. Motion carried unanimously.

A motion was made by Motis to appoint Claudette Carlson to fill the city council vacancy. Seconded by Peterson. Motion carried unanimously.

Claudette Carlson was sworn in by Council President Yri.

Water Deposit

A motion was made by Peterson to refund security deposits after a period of two years. The stipulation would be that the renter would have to keep their water bill current consecutively for a period of 24 months. Seconded by Carlson. Motion carried unanimously.

Building Inspection

The council tabled this agenda item until the next meeting.

Chemical Bids

Chemical companies were reviewed by Motis. The council agreed to call for bids. Weed will compile the information needed to be reviewed at the May meeting.

Ordinance Revision

A motion was made by Motis to amend Chapter 4, Fire Prevention. Seconded by Carlson. Motion carried unanimously.

**CHAPTER FOUR
FIRE PROTECTION AND PREVENTION**

ARTICLE 7 – Penalty for Violation of this Chapter

4.701 Penalty – Violations of Fire Protection and Prevention Chapter

Any person who shall violate any provisions of this chapter or fail to comply therewith or who shall violate or fail to comply with any order made there under or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under or any certificate or permit issued there under and from which no appeal has been taken or who shall fail to comply with such an order as affirmed or modified by the governing body or by a court of competent jurisdiction, within the time fixed herein, shall severally for each and every such violation and noncompliance respectively, be punishable by a fine of not more than one thousand dollars (\$1,000.00) or by

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imprisonment for not to exceed thirty (30) days or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.

A motion was made by Peterson to amend Chapter 7, Water and Sewer. Seconded by Motis. Motion carried unanimously.

CHAPTER SEVEN
WATER AND SEWER

ARTICLE 6 - General Penalty Provision

7.0601 Penalty for Violation of Chapter

Any person, firm or corporation violating any of the provisions of this chapter shall be guilty of an infraction and, upon conviction thereof by a court of competent jurisdiction, shall be subject to a fine of not exceeding ten thousand dollars (\$10,000.00) for each violation.

Employee Job Descriptions

This agenda item was tabled until the May meeting.

Zimmerman Contracting

The council requested Zimmerman Contracting to send a new contract. The new contract should include work done only on city property. It should also show a contract amount not to exceed \$5,000.00. The council also stated that any overages on the contract will need to have written approval prior to the work being done. Motion by Peterson, seconded by Carlson. Motion carried unanimously.

Portfolio Assignment

A motion was made by Carlson to assign the street portfolio to Motis. Peterson seconded. Motion carried unanimously.

Maintenance Report

Backstrom gave his maintenance report. He was concerned about pavement that is heaving.

Portfolio Reports

Motis suggested that the city sell the tar pots that will no longer be used by the city. An ad in will be placed in the City Scan Magazine for \$1,000.00 or best offer.

Motis discussed several culvert concerns along with street sweeping and trees.

Peterson discussed renting out the Memorial Building. He had several calls from contractors that will be working on the highway job and are in need of office space. He felt that the main floor offices would rent for \$250 per office and \$600 for the large room on the main floor.

Peterson also discussed the fire hall roof and the door that needs to be replaced at the bank building.

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Bills

Motis made a motion that all bills be paid. Seconded by Carlson. Motion carried unanimously.

Bank Building

Ameripride	106.40
Huffman, Steve	745.00
Otter Tail Power	736.55

General Fund

Benson County Equalization	255.00
Cenex	476.85
Cottage	100.00
Farmers Press	115.64
Frith & Steffan	50.00
Motis, M	120.00
Municipal Government	95.00
ND One Call	1.17
NDLC	25.00
NDTC	176.02
Otter Tail Power	89.55
Radisson Hotel	89.00
Staloch Insurance	334.00
Weed, L	28.13
Payroll	1208.50

Garbage Fund

Waste Management	3018.75
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Library Fund

Baker and Taylor	1954.80
Demco	120.07
Payroll	800.32

Library Building

Otter Tail Power	69.30
Payroll	93.67

Memorial Building

OtterTail Power	17.14
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Street Fund

OtterTail	558.72
Payroll	736.43

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Water Fund

Backstrom, T	180.00
Cellular One	106.58
Cenex	667.59
Hawkins	132.37
Home of Economy	7.99
Lake Region Sheetmetal	495.42
Odden's	94.12
OtterTail Power	160.53
NDTC	163.68
Northern Plains Electric	351.49
Thompson's Glass & Paint	89.00
Payroll	1924.37

There being no further business, the meeting adjourned.

Curt Yri
Council President

Laura J. Weed
Auditor