

**MINUTES OF MEETING
MINNEWAUKAN CITY COUNCIL
April 12, 2006**

A regular meeting of the Minnewaukan City Council was held on April 12, 2006 at 5:30 p.m. at the Minnewaukan Senior Citizens Community Center. Present were council members, Richard Peterson, Mark Motis, Claudette Carlson and Cyndy Lund. Also present were city auditor Laura Weed, city maintenance man Verdeen Backstrom, Steve Huffman, and Mark Zillmer. Mayor Yri arrived at 6:30 P.M.

Minutes

Lund moved that the minutes of the March 14th meeting be approved. Second by Motis. Motion carried unanimously.

Water

Mark Zillmer representing Spirit Water Inn asked the council for a reduced water turn on fee for their seasonal accounts. Motion by Lund to charge \$100.00 for turn on fees in this instance. Second by Motis. Motion carried unanimously.

Benson County Multi-Hazard Mitigation Plan

A motion was made by Motis to accept the Benson County Multi-Hazard Mitigation Plan. Second by Carlson. Motion carried unanimously.

***City of Minnewaukan
Benson County Multi-Hazard Mitigation Plan***

WHEREAS, Benson County Emergency Management Office over the last six years has held meetings, public discussions and developed a Multi-Hazard Mitigation Plan that attempts to reduce natural, man-made or technological disasters that may occur; and

WHEREAS, the purpose of the Multi-Hazard Mitigation Plan is to provide a means to minimize damages caused by hazards that affect the lives and property of residents and comply with the city's requirements under the Disaster Mitigation Act of 2000; and

WHEREAS, each incorporated city, county department, public and private entities have been provided the opportunity to participate and contribute to the development and adoption of the Multi-Hazard Mitigation Plan; and

WHEREAS, the Multi-Hazard Mitigation Plan was prepared by participating jurisdictions, employees, and contractors and reviewed by the Benson County Emergency Management Office, and state emergency management and mitigation staff;

WHEREAS, the city will continue to participate, evaluate and update the plan, consistent with the requirements of the Disaster Mitigation Act of 2000 and any addendum; and

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WHEREAS, several meetings were held, to introduce the concept of Multi-Hazard Mitigation Planning to the general public and to solicit input regarding the components of the Multi-Hazard Mitigation Plan.

NOW THEREFORE BE IT RESOLVED, that the City of Minnewaukan, North Dakota does hereby adopt the Benson County Multi-Hazard Mitigation Plan on this 12th day of April, 2006.

Mayor

Auditor

NIMS Executive Order

A motion was made by Carlson to accept a Resolution for an Executive Order, a requirement of the Department of Homeland Security, a National Incident Management System (NIMS). Second by Lund. Motion carried unanimously.

DESIGNATION OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AS THE BASIS FOR ALL INCIDENT MANAGEMENT IN THE CITY OF MINNEWAUKAN

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity; and

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the effective implementation and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary and desirable that all Federal, State, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, HSPD-5 requires Federal departments and agencies to make adoption of the NIMS by State, tribal, and local organizations a condition for Federal preparedness assistance beginning in fiscal year 2005;

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WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the State's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, and streamline incident management processes; and

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the State, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended adoption of a standardized Incident Command System,

NOW THEREFORE BE IT RESOLVED, that the City of Minnewaukan, North Dakota does hereby adopt the NIMS Executive Order on on this 12th day of April, 2006.

Mayor

Auditor

Northern Plains RC & D

A motion was made Carlson to pay 2006 annual dues in the amount of \$100.00 to Northern Plains RC & D. Second by Motis. Motion carried unanimously. The council has tabled appointing a representative until next meeting. The city will look for volunteers for this position.

Ordinance Amendments

A motion was made by Motis to hold a first reading amending the ordinance for Chapter 8, Business Regulations and Licenses. Second by Lund. Motion carried unanimously. This change is in reference to 2 A.M. bar closing.

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Lot Sale

A request was made to purchase approximately 500 X 100 feet of rail road property on the south end of Minnewaukan. This was tabled until the next meeting pending more information.

Computer Monitor

A motion was made by Lund to purchase a flat screen monitor for approximately 250.00 dollars. The city's old monitor will be used in place of a broken library monitor. Second by Carlson. Motion carried unanimously.

Library Building

A motion was made by Motis to have the library and city office carpet cleaned. Second by Lund. Motion carried unanimously.

Metered Water Hydrant

A metered water hydrant was discussed for the purpose of selling bulk water. This item was tabled pending further information.

Street Sweeping

A motion was made by Motis to have the streets swept this spring. Second by Lund. Motion carried unanimously. The council had reiterated the fact that land owners are responsible for cleaning up their gutters prior to having the street swept.

Prepayment of Salaries

A motion was made by Motis and seconded by Peterson to disallow any advanced payments on salaries. Motion carried unanimously.

Crack Sealing Streets

The council discussed crack sealing the streets. Backstrom will get a bid from Zimmerman Contracting.

Council Training

A motion was made by Carlson to pay all expenses for Motis to attend a NFIP training session in Fargo. Second by Lund. Peterson-yes, Carlson-yes, Lund-yes, Motis-abstain. Motion carried.

Bills

A motion was made by Carlson and second by Motis to pay all bills. Motion carried unanimously.

FSA/Bank Building

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Huffman, S.	823.00
Odden's	6.39
Otter Tail Power	827.86

Garbage

Waste Management	3018.75
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General

Benson County Recorder	19.00
Farmers Press	221.31
Frith & Steffan	50.00
NDTC	92.52
Odden's	17.52
Otter Tail	204.88
Workforce Safety	250.00
Payroll	1284.38

Library Fund

Baker & Taylor	1966.80
Creative Impressions	49.58
Demco	407.49
Payroll	718.39

Street

Benson County Highway	468.00
Home of Economy	76.74
Odden's	38.55
Otter Tail	559.58

Water

NDTC	81.47
Northern Plains Elect.	300.48
Mac's Hardware	30.28
Odden's Grocery	2.99
Otter Tail	155.14
Payroll	2103.03

There being no further business, the meeting adjourned.

Curtis A. Yri

Laura J. Weed

Mayor

Auditor